



OVOBEL FOODS LIMITED

CIN : L85110KA1993PLC013875

46, Old No. 32/1, Ground Floor, 3rd Cross, Aga Abbas Ali Road, Ulsoor, Bengaluru - 560 042 INDIA

Tel : 91-80-25594145 / 25594146. Fax : 91-80-25594147

E-mail : info@ovobelfoods.com. URL : http://www.ovobelfoods.com



Board Meeting No. BM 05/2018-19

NOTICE

To,
The Board of Directors,
Ovobel Foods Limited,
Bangalore.

Dear Sir,

Please take note that the meeting of the Board of Directors of the Company will be held on Saturday 22nd December, 2018 at 10:00 A.M. at the registered office of the Company at Ground Floor, No.46 Old No.32/1, 3rd Cross, Aga Abbas Ali Road, Ulsoor, Bangalore - 560 042, Karnataka, India to transact the following business:

1. To elect the Chairman.
2. Notice of the Meeting.
3. Quorum of the Meeting & Leave of Absence.
4. Confirmation of the previous board meeting minutes.
5. Review of Business operations.
6. Any other matter with the permission of Chairman/Vote of Thanks.

Kindly make it convenient to attend the meeting.

Yours sincerely,
Ovobel Foods Limited

Ritu Singh

Ritu Singh
Company Secretary
Membership No: A24934

Date : 14th December, 2018

Place : Bangalore.

Copy of the notice to (Names as per alphabetical order):

Shanti Swarup Aggarwal	Managing Director
Anisha Agarwal	Director
Narendra Haldawar	Director
Philip Jan Clement Maria Jozef Van Bosstraeten	Director
Satish Narayana Swamy	Director
Swapn Kumar Majumder	Director

Note: -

1. The Directors have the facility to attend the Board Meeting through Video-Conferencing. Kindly confirm if you intend to attend the meeting via electronic mode.
2. Kindly provide your e-mail address and contact details with the confirmation.

NOTES TO AGENDA: BOARD MEETING DATED 22ND DECEMBER, 2018:

Agenda No. 1:	To elect the Chairman. One of the Board of Directors will be elected as chairman with the consent of all others.
Agenda No. 2:	Notice of the Meeting. Notice of Board Meeting will be circulated amongst the Board Members and with the consent of Chairman will be taken as read in the Meeting.
Agenda No. 3:	Quorum of the Meeting and leave of absence. The quorum for a Meeting of the Board of Directors of a Company shall be one third of its total strength or two directors, whichever is higher. No business shall be transacted at any Board Meeting unless there is a valid quorum both at the time when the meeting is called to order and throughout the Meeting. The names of the persons present and absent shall also be recorded by the Company. Any leave of absence received by the company, will be taken on record by the board.
Agenda No. 4:	Confirmation of the previous board meeting minutes. Minutes of Previous Meeting shall be placed before the Board for their consideration & approval and thereafter, with the permission of the Chairman, shall be taken on record.
Agenda No. 5:	Review of Business operations. Matter relating to review of business operations will be placed before the board in the meeting. The board is requested to discuss the matter and take required action, if any.

Agenda No. 6:	Any other matter with the permission of Chairman/Vote of Thanks.
	The Board shall discuss the matter which is not specified in the above agenda items in the Board meeting with the consent of the Chairman of the Meeting and the meeting shall end with a vote of thanks to the Chair.

For **Ovobel Foods Limited**

Ritu Singh

Ritu Singh

Company Secretary

Membership No: A24934

Date : 14th December, 2018

Place : Bangalore.